

# DOCUMENTATION & RECORD KEEPING



This is to certify that

Martin Buckley

completed an eLearning course in the above subject

**The key areas covered:**

The purpose of care records

The types of records you are required to complete

The legislation and guidance behind this

Your accountability in this process, linking to confidentiality

How to complete care records avoiding the common errors

Date:

09/08/2024

Signed:

*Robert Cousins*

Robert Cousins

Head of Learning

Health & Social Care